



# Town Council Agenda Report

**SUBJECT:** Resolution

**TITLE OF AGENDA ITEM:** A resolution of the Town of Davie, Florida, revising the fee schedule for the Robbins Lodge and providing for discretionary administration of the fee schedule.

**REPORT IN BRIEF:** The cubicle fees for Robbins Lodge were established by Resolution R-98-202. In reviewing the rental history and attempting to encourage more rentals, the staff is recommending the following changes to the fee structure.

- 1) security/cleanup deposit revised to \$500. Due to the new tables, chairs and carpeting, staff feels that replacement and/or repair of such items could cost up to \$500;
- 2) for those established groups/agencies that routinely do joint programs with the Town of Davie, the security/clean up deposit would be waived at the discretion of the Town Administrator and/or his designee. These agencies would be members of the Chamber of Commerce, Broward County schools, universities/colleges and those groups/agencies who have interlocal agreements, etc.;
- 3) if the Robbins Lodge facility is not rented within seven calendar days or less prior to the requested date, the Town Administrator and/or his designee shall have the ability to reduce the Robbins Lodge rental fee by one half for the five hour rental period increment. The security/clean up deposit and the additional hourly rate will remain the same price.

The operating guidelines would remain the same. We have had some interest from such organizations as the Broward County School Board, civic organizations and the Chamber of Commerce to use the facility. It is felt that the recommended changes as listed above will assist in the renting of Robbins Lodge.

**PREVIOUS ACTIONS:** Fee were previously established by Resolution R-98-202 on June 3, 1998.

**CONCURRENCES:** Not Applicable

**FISCAL IMPACT:**

Is appropriation required? no If yes, expected cost \$

Funding appropriated? no If yes, amount \$

Account Name: Not Applicable

**Additional Comments:** The original fees were established to recapture the cost of operating the lodge. Items such as the alarm system, a portion of the maintenance of the interior of the building, exterior building maintenance, insurance on the facility, a portion of the utilities cost, repairs to the building, lawn service and pest control service occur whether or not the lodge is rented. The increased security/cleanup deposit would help recover a more reasonable cost due to repair or replacement of damages in the Robbins Lodge. The reduction of the rental fee to half the price as listed in item number three would recapture the cost of the required Will-Call Recreation Attendant at the function and the utilities for the rental period.

**RECOMMENDATION(S):** Motion to approve resolution to revise the fee schedule for the Robbins Lodge and providing for discretionary administration of the fee schedule.

**Attachment(s):** Resolution and Exhibit "A"

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA REVISING THE FEE SCHEDULE FOR THE ROBBINS LODGE AND PROVIDING FOR DISCRETIONARY ADMINISTRATION OF THE FEE SCHEDULE.

WHEREAS, the fee schedule for the Robbins Lodge and Patio Area were established by Resolution R-98-202 on June 3, 1998; and

WHEREAS, the Robbins Lodge is a magnificent rental facility for both private and public functions; and

WHEREAS, after reviewing the operations of the facility since June, 1998, the Town is recommending revisions to the fee schedule, as well as, giving the Town Administrator and/or his designee the authority to use discretionary authority to reduce the fee utilizing at a time certain criteria, attached hereto as Exhibit "A"; and

WHEREAS, the Town Council, having legally advertised its intent to amend fees for these services and having presented opportunities for discussions and deliberation of these fees, wishes to revise fee schedule to encourage use of this facility; and

WHEREAS, it is in the best interest of the Town of Davie to revise certain fees as attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie does hereby adopt the revisions to the fee schedule, attached hereto as Exhibit "A".

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999.

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999.

## Exhibit "A"

### Proposed Rate for Use of Robbins Lodge Robbins Lodge Rental Rate Based On Up to Five Hours

Resident			Non-Resident		
Weekday rental	\$175	per event	Weekday	\$325	per event
Weekend rental	\$250	per event	Weekend	\$375	per event
Additional hour	\$20	per hour	Additional hour	\$35	per hour
Security/Cleanup			Security/Cleanup		
Deposit	<del>\$200</del>	<u>\$500</u>	Deposit	<del>\$200</del>	<u>\$500</u>

Plus 6% tax

1. ~~Security/cleanup deposit: \$200~~ Security/cleanup deposit \$500
2. For those established groups/agencies that routinely do joint programs with the Town of Davie, the security/clean up deposit would be waived at the discretion of the Town Administrator and/or his designee. These group's/agencies include the Davie/Cooper City Chamber of Commerce, Broward County schools, universities/colleges and those groups/agencies who have interlocal agreements, or similar groups/agencies.
3. If the Robbins Lodge facility is not rented within seven calendar days or less prior to the requested date, the Town Administrator and/or his designee shall have the ability to reduce the Robbins Lodge rental fee for the five hour rental period increment by one half. The security/clean up deposit and the additional hourly rate will remain the same price.